

Privacy Policy for Tina Cowley Reading Centres

Last Updated: JULY 2024

Introduction

Tina Cowley Reading Centres ("we", "us", "our") is committed to protecting and respecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website, www.tinacowley.co.za, or contact us through other means.

1. Information We Collect

We may collect and process the following data about you:

- **Personal Information:** This includes your name, email address, telephone number, and any other information you provide by filling out forms on our website or by corresponding with us by phone, email, or otherwise.
- **Technical Data:** Information such as your IP address, browser type and version, time zone setting, browser plug-in types, and versions, operating system, and platform.
- **Usage Data:** Information about how you use our website, products, and services.

2. How We Use Your Information

We use the information we collect in the following ways:

- To provide you with information, products, or services that you request from us.
- To improve our website to ensure that content is presented in the most effective manner for you and your computer.
- To allow you to participate in interactive features of our service, when you choose to do so.
- To notify you about changes to our services.

3. Sharing Your Information

We do not share your personal information with third parties except in the following circumstances:

- **Service Providers:** We may share your information with third-party service providers who perform services on our behalf, such as web hosting, data analysis, and email delivery.
- **Legal Requirements:** We may disclose your information if required to do so by law or in response to valid requests by public authorities.

4. Data Security

We have implemented appropriate technical and organizational measures to protect your personal data from unauthorized access, use, or disclosure. However, please be aware that no method of internet transmission or electronic storage is completely secure.

5. Your Rights

Under POPIA, you have the right to:

- Access the personal data we hold about you.
- Request the correction or deletion of your personal data.
- Object to the processing of your personal data.
- Request the restriction of processing of your personal data.

If you wish to exercise any of these rights, please contact us using the details below.

6. Cookies

Our website uses cookies to distinguish you from other users of our website. This helps us to provide you with a good experience when you browse our website and also allows us to improve our site.

7. Third-Party Links

Our website may, from time to time, contain links to and from the websites of our partner networks, advertisers, and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies, and we do not accept any responsibility or liability for these policies.

8. Changes to Our Privacy Policy

We may update this Privacy Policy from time to time. Any changes we may make to our Privacy Policy in the future will be posted on this page. Please check back frequently to see any updates or changes.

9. Contact Us

If you have any questions about this Privacy Policy, please contact us at:

Tina Cowley Reading Centres

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